

**April 18, 2019- Toledo Rowing Club Common Room**

**Open Meeting:**

Mr. Skelding called the open portion of the meeting to order at 6:04pm. In attendance: Brittany Mikolajczyk, Anna Muller (NDA), Megan Earle, Emily Chemlovsky (CCHS/SFS), Steve Stager (SJJ), Cynthia Marley (SUA), Grace Conboy (SUA), Paul Kortier, Meggie Behrman (AW), Amy Massamore, Jim Skelding, and Alex Thornton. Ethan Peters and Savannah Bales alternated their attendance throughout the meeting, and Chad Zenz joined for the closed meeting.

Mr. Skelding provided a summary of safety email sent to team coaches earlier in the week (April 17), reinforcing safety must always be a top priority of all members.

A discussion was held around posting board meeting minutes via the website and to hold a consistent meeting date. It was decided board meetings will be held the third Thursday of the month, with 7-8pm closed board, 8-8:30pm open for members/coaches to address the board.

Mr. Skelding opened the meeting to attendees for questions or comments.

Ms. Muller (NDA) inquired whether a team pays the full amount for Frogtown, does said team need to provide volunteers for race day. Concern being that same families volunteer for each event. The board noted that volunteers are critical to the success of the event, and that should an entire team not provide volunteers, it could jeopardize the club’s ability to put on the event.

A discussion was held around plans for additional rack space. Ms. Marley (SUA) suggested hanging sculling shells from the ceiling. Mr. Kortier replied the city has advised that we are not able to hang any items from the ceiling.

Ms. Bales noted a concern of odor near the water fountain in the Perrysburg bay. Mr. Skelding to investigate.

Ms. Muller inquired whether the club has plans for Toledo 8+ in pen. Potentially, NDA could be interested in purchasing. Ms. Massamore noted that UT is attempting to return to boathouse.

Ms. Muller inquired as to whether team fees would be reduced because the majority of month of March was not row-able (Boathouse was not open, docks were not in). Mr. Skelding referred to his email from March 31, stating no refunds will be issued due to delay with docks in.

Board member openings/process for appointing board members was also discussed.

Ms. Massamore reaffirmed that safety is the top priority of all to close the open portion of the meeting.

**Closed Meeting**:

Mr. Skelding called the closed portion of the board meeting to order at 6:40pm.

Mr. Skelding opened the meeting with a discussion around boathouse safety, requesting an increased presence of board members in the boathouse. Mr. Kortier inquired about reaching out to coaches/membership to see if they have ideas to engage in safety discussion. Ms. Earle suggested holding a self-defense class at the boathouse as a possible way of engaging the membership. A discussion was held around utilizing the log books.

Mr. Skelding received the verbal resignation of Jim C. Skelding. While searching for an additional board member, Mr. Skelding will take over responsibilities previously assigned to Jim C., including house maintenance tasks. Currently, Mr. Skelding is working on water fountain repairs and external building repairs. Jim C. will submit formal resignation via email to the board later this week. (received 4/23/19).

Financials for the month of March have not been received yet due to delay on our end. Mr. Skelding has requested financials will be submitted by the 10th of every month. These financials will be shared with board members once they are received.

Mr. Zenz, Fundraising Chair, presented a variety of fundraising methods that could be utilized by TR moving forward. He entered these in via a report. To move forward, Mr. Zenz requested 501c3 documentation to help encourage contributions are tax deductible. Ms. Thornton is also to provide Mr. Zenz with email distribution log-in to help Mr. Zenz to create a database of individuals to reach, as well as membership information. Mr. Zenz also requested the club’s wish list items to help in directing fundraising efforts.

Ms. Masasmore, Executive Director, entered a report via email on 4.18.19. No questions for Ms. Massamore.

Ms. Mikolajczyk , Boathouse Coordinator, entered a report via email on 4.16.19. No questions from the board.

Because of Mr. Jim C. Skelding’s resignation, Mr. Skelding shared his report. A water heater was replaced, the water fountain is now in working order (though will have an additional repair), and shingle repairs will be next. Ms. Mikolajczyk will call for the dumpster to come. The code for the repair bay door will also be changed.

Mr. Kortier entered Masters report via email 4.18.19. The masters have approximately 13 paid members and will transition from land to water practices shortly.

Mr. Peters submitted the Equipment report via email 4.17.19. Mr. Peters suggested a usage survey to help determine boat locations to increase efficiency. The idea of “prime spots” with storing boats was discussed, as well as considering adding a large boat rack (in 2005, noted that a rack cost approximately $4,000). Future planning will need to occur regarding storage of smaller boats (2x’s) where 8’s could be.

Ms. Bales entered Marketing report via email 4.18.19. Ms. Bales requests feedback regarding events to market, as well as additional information regarding LC4 partnership. It was also noted that an online store will be starting shortly and should be added to the monthly newsletter.

Ms. Earle submitted Social report via email 4.18.19. The Club’s Spring Social is to take place June 14th at 6pm, at the Buehner Center at Oak Openings Metropark. Ms. Massamore is to share Paypal information. A discussion regarding catering and costs was held.

A discussion around a potential Club 8+ was held. Concerns over the longevity of the boat were noted, and the discussion was tabled awaiting additional information including pictures, financing, and other options.

The Club’s strategic planning retreat will be held June 15th from 10am-3pm at Aly Sterling’s office.

Next Board meeting is to be held May 16, 2019 from 7-8pm (closed), 8-8:30pm (open). Board reports are to be entered via email the Sunday before meetings are held, to encourage review and discussion.

Ms. Thornton motions to adjourn the meeting at 8:03pm, Mr. Kortier seconds.

Minutes entered by Ms. Thornton