

**May 16, 2019- Toledo Rowing Club Common Room**

Ms. Thornton called the meeting to order at 7:03pm, as Mr. Skelding was unable to attend. In attendance was Savannah Bales, Megan Earle, Paul Kortier, Amy Massamore, Brittany Mikolajczyk, Ethan Peters, and Alex Thornton. Mr. Skelding and Mr. Zenz had given notice of inability to attend.

A discussion was held around adding another Board Member (Jim C. Skelding submitted resignation in April), and it was decided that the open board position would be noted in the newsletter.

Numerous options for increasing membership were discussed, including refer or bring-a-friend discounts, flash sales, buy-one get-one half off programming, etc. After discussion, determined to reduce cost $38 for Learn to Row day for the 38th year of the Frogtown Regatta.

Financials for the month were available for review via email.

Ms. Mikolajczyk submitted Coordinator’s report via email 5.12.19, and no questions or comments took place.

Ms. Earle submitted Social Report via email 5.14.19, and discussion around the upcoming Spring Social occurred. Social will be held June 14th at 6pm at Oak Openings. The board reviewed and approved of invitation, with the exception of changing phone number on invitation to the boathouse number rather than Ms. Earle’s. Ms. Earle also shared a flier detailing a Class of 2019 gift. All members approved of flier. A discussion was held regarding food for the event, agreed to taco bar.

Mr. Peters entered the equipment report via email 5.13.19. He reiterated that teams will pay for repairs completed when damage occurred under their use, and that teams will be invoiced to replace parts that were used from the repair bay. Mr. Peters also noted that oars will be painted and sanded shortly. Ms. Massamore will notify when the painting, application of decals will occur. Mr. Kortier noted that minor dock repairs are necessary, including side bumpers to be replaced and a few boards. Mr. Peters will look at repairs.

Mr. Kortier submitted a report regarding the Masters programming via email on 5.14.19. The group discussed the movement of Fe for summer programming, as well as the proposed movement/reorganization of the boathouse in general. Ms. Earle expressed concern around relocating teams within the boathouse. Further discussion will take place before decisions are made. Mr. Peters has sent out a survey to coaches for feedback.

Ms. Bales entered the Marketing report via email on 5.13.19. She requested submissions for newsletter by May 20 to assist with timely delivery of May newsletter. The group discussed showcasing Imagination Station partnership in correlation with their Summer of Speed. Demonstrations will take place over two days: June 1 and August 3. Additional details were shared. Demonstrations will take place at 12:30pm and 2pm (20 minutes each slot). Boats will travel between the Martin Luther King, Jr. bridge and Promenade Park. Katherine and NDA be participating; Mr. Kortier and Ms. Thornton will be in attendance. Mr. Peters will send out to Juniors for additional participants.

The group discussed attempting one sneak peek week for ages 12+. The group debated changing registration from RegattaCentral to PayPal. Ms. Massamore noted that RC charges about $10 per summer program entry. Ms. Earle will look at the back-end of PayPal to determine cost. The group will also investigate purchase of square.

The Executive Director Report was entered via email 5.14.19, and Ms. Massamore reminded everyone of the Strategic Planning Retreat with ASP June 15th from 10am-3pm.

Mr. Zenz submitted Fundraising report via email 5.15.19. Discussed pushing for online store via social media, and Ms. Massamore to see if food vendor license is necessary for July 4th.

A discussion about cleaning docks over the summer months was held. Look for an email to come detailing summer clean-up (docks and bathrooms) to occur once a week. A club clean-up day will likely occur in July to assist with mulch and painting. Ms. Massamore noted that the city of Toledo has access to the boathouse and that the city’s lawnmowers will be moved to the back of the house shortly. The mowers will likely remain in the back of the house until the mowing season is complete.

A discussion and reiteration of week-long membership fees (currently $25) occurred. It was noted that coaches will owe membership fees as well. Coaches’ privileges (regarding free memberships) occur while coaches are coaching. If a coach is not actively coaching during the summer months, a membership will need to be purchased in order to row (and confirmation of US Rowing waiver completed). Further, a discussion was held noting that members who are under 18 need to be out with coaches and are not permitted on the water alone. The same procedures apply in summer as in other seasons: TRC equipment needs to be reserved, groups are to notify Amy or Brittany when they will be on the water, and to also submit roster and US Rowing waivers. Safety is at the forefront in these decisions.

No minutes were needed to be reviewed, as they had been distributed via email April 29. Motion passed April 30th and minutes have been posted to the website.

Members confirmed next meeting to occur June 20, 2019 at 7pm in TRC Common Room. Future meetings will take place third Thursday of the month. Closed portion of the meeting to occur from 7-8pm, open for membership at 8pm.

No members were in attendance for the open portion of the meeting. Mr. Kortier motions to adjourn meeting at 8:15pm, Ms. Bales seconds. None opposed.

Minutes entered by Ms. Thornton.